**NAME OF STUDENT:** ……………………………………………………………………

**NAME OF GRADER:** ……………………………………………………………………

1. **CLEAR AND CONCISE GOAL AND MESSAGE**

* Is the thesis topic introduced and explained clearly and linked to a meaningful review of the current state of knowledge (literature)?
* Is the broader context of the thesis topic laid out?
* Is there a clear claim of the objectives of the study?

**Insufficient Excellent**

(fails to meet **Satisfactory** (belongs to top 10%)

academic criteria) (meets academic criteria)

*Feedback: what improvements are possible or necessary*

1. **STRUCTURING OF TEXT**

* Does the report have a clear structure?
* Is the line of thought easy to follow and supported by the structure?
* Do paragraphs contain one message and are they logically ordered?
* Correct referral in text to tables and figures?

**Insufficient Excellent**

(fails to meet **Satisfactory** (belongs to top 10%)

academic criteria) (meets academic criteria)

*Feedback: what improvements are possible or necessary*

1. **LANGUAGE USED**

* Is the text clearly understandable and in a grammatically sound language?
* Does the writing flow smoothly?
* Are there no: typos, inconsistencies in notations, unexplained symbols or abbreviations?

**Insufficient Excellent**

(fails to meet **Satisfactory** (belongs to top 10%)

academic criteria) (meets academic criteria)

*Feedback: what improvements are possible or necessary*

1. **TABLES AND FIGURES**

* Are all figures and tables accompanied by meaningful captions that can be comprehended without reading the main text?
* Do all figures have proper scales and legends?
* Are font sizes, line thicknesses, symbols sizes etc. in the figures chosen appropriately?
* Do figures/tables show the essentials or are they overloaded?
* Do tables contain all relevant information including e.g., units, explanation of abbreviations used? Are only significant numbers of digits given?

**Insufficient Excellent**

(fails to meet **Satisfactory** (belongs to top 10%)

academic criteria) (meets academic criteria)

*Feedback: what improvements are possible or necessary*

1. **REFERENCE LIST**

* Are all references listed that are cited in the thesis (and only those)?
* Correct application of a single referencing system? (i.e., consistency)

**Insufficient Excellent**

(fails to meet **Satisfactory** (belongs to top 10%)

academic criteria) (meets academic criteria)

*Feedback: what improvements are possible or necessary*

**Grade:** ……………………………